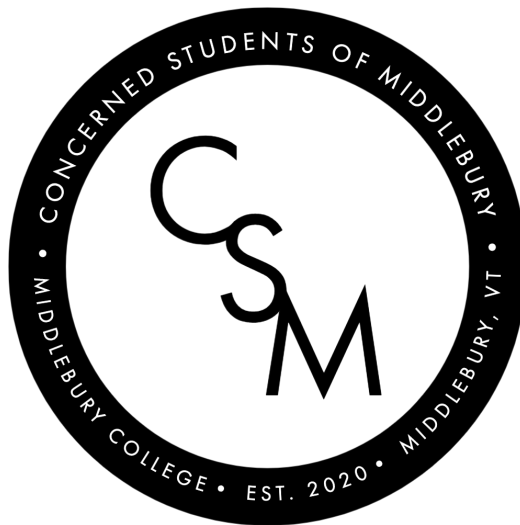


Bylaws

of the

Concerned Students of Middlebury

Created and Adopted January 2021



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I. Composition:

The Executive Board of the Concerned Students of Middlebury shall exist as a structure to enable the success of the organization at large as well as our mission. The membership will be as follows:

Co-Presidents:

The Co-Presidents of CSM lead the organization's specialized areas of interest that are determined to be what is necessary for the club's successful amelioration of the overall campus. They will be tasked with drafting proposals to decision making bodies (i.e. SGA, Community Council, the SLG, Board of Trustees, etc.) and presenting them upon request. Additionally, any outreach and coordination with other organizations

Secretary:

The Secretary will be responsible for keeping up with all email communications at the discretion of the co-Presidents. Mass communications will be funnelled through the secretary. Additionally, the secretary is responsible for keeping meeting notes and some outreach efforts.

Treasurer:

The Treasurer of CSM shall serve as the liaison for all things surrounding financial assets for the organization. All budgeting, fundraising, and presenting of financial information will be headed by the Treasurer of the organization. They will also co-lead the Committee on Commerce if formed.

Director of Social Media:

Director(s) will be charged with maintaining a social media presence. Tasks include posting, responding to comments/DM's, creating graphics for Instagram, etc.

Membership Coordinator:

The membership coordinator will serve as a direct liaison between members and the board. They are specifically tasked with maintaining open channels of communication between the CSM Executive Committee and members. The membership coordinator will serve as the primary point of contact for member concerns about operations of the organization or executive members. Additionally they are tasked with assisting in the maintenance of the CSM website.

Activist Collective Commissioner

Responsible for the organization and promotion of the Student Union. They will work closely with the co-Presidents to conduct outreach and ensure voices are heard from the diverse range of backgrounds at the institution.

Additional Leadership and Executive Board Members:

If there is a need for a task to be completed that does not directly correspond to any aforementioned Executive Board position, the executive board may create a leadership position and run a special election for said position (as outlined by election policies). In order for this position to be considered a voting member of the Executive Board, the majority of club members must agree to this structural change.

Committees exist as a form of centralized working group for all club operations. Any executive board member is able to create a committee. Standing committees include the following:

Policy Committee:

This committee is responsible for all policy drafting and presenting of proposals to the broader community. They are also responsible for the maintenance of the Constitution and Bylaws.

Outreach Committee:

This committee is responsible for assisting in outreach efforts. Generally it is separated into subsections for public outreach (social media) and intra-campus outreach (emailing).

Organizations Committee:

This committee is responsible for maintaining a bridge between CSM and organizations that aim to promote goals in line with our mission.

CSM Committee on Commerce:

This committee is responsible for assisting the Treasurer and Assistant Commissioner of commerce as needed.

Technology Committee:

This committee is responsible for maintenance of the CSM website. They will be formed as needed at the discretion of the CSM Executive Board.

Activism Collective:

This working committee is housed under the Concerned Students of Middlebury. The goal of the Student Union is to assist in providing a network

for student leaders and activists. The Activism Collective Commissioner as well as the co-Presidents of CSM will dictate the composition of this collective, with the stipulation that yearly invitations include at a minimum the same organizations outlined in the BIPOC Student Organization Representatives section.

BIPOC Student Organization Representatives:

Specific student organizations are able to elect one student to represent their organization as delegates to our organization's advisory council. Organizations listed in italics also serve as their organization's representative to the Senior Leadership Group of the College for our three meetings with the SLG each semester:

- *Black Student Union (BSU)*
- *Distinguished Men of Color (DMC)*
- *Womxn of Color (WOC)*
- *PALANA Social House*
- *UMOJA*
- *ALIANZA Latinoamericana y Caribeña*
- *Asian Students in Action (ASIA)*
- *International Students' Organization (ISO)*
- *JUNTOS*
- *Mixed Kids of Middlebury (MKM)*
- *Radical Asians (RAISINS)*
- *SouthEast Asian Society (SEAS)*
- *South Asian Student's Association (SASA)*
- *Concerned Students of Middlebury (CSM)**
- Student Athletes of Color
- Middlebury Students for Justice in Palestine

* The CSM member will serve as the moderator of these meetings. They will coordinate the meeting, take attendance, and ensure a sense of order during the meetings. They will also serve as the co-chair of the meetings with the Senior Leadership Group.

Activist Collective

The Activist Collective exists as a space for student leaders of various varieties and backgrounds to communicate and effect change within the broader Middlebury community. Due to the constantly changing nature of Middlebury College and the needs we have, the individuals themselves will change; however, some groups may include Disorient Midd, and the It Happens Here. Organizations such as these represent a variety of needs of the community on important social issues. Their ability to collect ensures this type of environment for leadership on campus.

II. Elections*:

The Presidents, Treasurer, nor anyone running may not be involved in any way in the conducting of the election process unless expressly asked by the election chair. This involvement is limited to fair and equitable communications (emailing membership very general messages about the election) or holding accessible informational sessions on their duties. If an elections chair cannot be selected, the CSM advisor will fill this role.

- The elections chair will compose a committee for conducting elections. They will make the guidelines for campaigning clear.
- Elections will be completed electronically with the name of candidates listed in alphabetical order.
- Elections will be open to all students so long as they are a member of the organization.
- In the event of a special election being necessary, the membership will streamline this process to occur within two weeks of the vacancy. All other election policies apply.

* This clause does not apply to BIPOC Student Organization Representatives and Activist Cluster Members

III. Meetings

Meeting Acknowledgments:

- Time for Land Acknowledgement is required at every meeting to recognize the systemic abuse and transgressions against the Abenaki tribe and recognizing the stolen land resided upon.
- Acknowledgment of the lives lost to police brutality, and a moment to realize the systemic abuse Black/POC folks have faced for centuries.
- Acknowledgment of migrant farmworkers often underrepresented and mistreated in our profit-oriented system, and yet provide the food that sustains Vermont and the nation.

Meetings of the Executive Board:

Meetings of the Executive Board will occur weekly to check-in on projects, set the agenda, and determine next steps of the organization. Meetings do not require a quorum but do require notes to be taken and made available to the general club membership.

Meetings of the General Membership:

Meetings of the general membership will occur weekly. An agenda will be sent to members from the Executive Board no less than 12 hours before the meeting is to take place. Members are strongly encouraged to attend all meetings.

Meetings of Committees:

Committees will meet at the discretion of their committee head, but at a minimum of twice a month. Committees should also send updates regularly to the #updates Slack channel or via email to CSM@middlebury.edu